

**LLPOA**  
Office Committee  
August 24, 2009  
Meeting Minutes

Attendance is noted on the attached Committee Roster file (8-24 tab)

Purpose of Committee - to determine what is best for the Membership of the Association for office requirements. The Committee is looking for different opinions and ideas and open to facilitate them all to obtain a consensus of what is best for the membership and to communicate the reasoning to all.

1) The 8-10 meeting minutes were read and the spelling of Jack and Theresa's last name was corrected and the minutes accepted.

2) Sub Committee Reports (Meeting Minutes attached):

- Pat Wynn -NEEDS (Rent or have office owned by LLPOA).  
All Committee Members attended the scheduled meeting.  
Minutes not written for the meeting - was a discussion time.

Tom Tuttle gave a verbal account of the meeting.

Needs of the Association and of the Office were discussed and data reviewed and requested.

Looking at the cost and want to present a pie chart.

Debbie Pelmeur had the data available.

Direction of the Sub Committee is to focus on preparing a one page presentation that justifies the need for pursuing an office owned by the Association.

- Charlie Scouten - BUILD (Requirements, Foot Print).  
Summary of findings reviewed and attached.  
Foot print established between 900 to 1200 square feet.  
Present Office foot print would work if kitchen area was reduced and fireplace removed for more conference area.  
Facilitate obtaining office with adequate space.  
Concern for office files will have to be considered.
- Marty Seitz - AVAILABLE (All potential Locations).  
Six locations identified and discussed as presented on the attached matrix.  
Sub Committee did prioritize the properties identified.

Motion to have LLPOA purchase the three lots East of the Barn property at an auction Sept. 9, 2009 was retracted. Not this Committee's responsibility since the lots would not be used for a Office site.

More locations identified by Office Comm. Members.

Office Committee concurred with findings.

- Tom Tuttle -SPECIAL INTEREST (Father Richard Park).

Areas reviewed:

- Erosion
- Plant trees and bushes
- Redirect rainfall
- Screen cleared out area

Presented photo representation of added trees and bushes.

Contractor Elder will move existing trees for \$125/hr. and will move 4 to 5 trees per hour.

12 trees in 3 hours for \$375.

Must determine how to correct the erosion and water flow onto Waldron road before taking to the Board.

Asked why we are working on the park in the Office Committee.

Answer: The work done at Father Richard Park was done by for LLPOA Office and we have elected to improve the conditions.

Ron Morgan (Lawyer has requested any document with Language of Dedication for Father Richard Park. Office does not have such a document.

Follow up on Motion from last meeting. To presented at the Board Meeting Wed. 8/26 as part of the Office Committee Report.

- 3) Motion 'to have the Board Re-Open Father Richard Park' by Pat Wynn/Theresa Gray and seconded by Greg Milbourne passed by unanimous vote.

NEXT STEPS:

1) Tom Tuttle Special Interest

A) What is needed to stop the erosion at Father Richard Park. Tom to follow up with Bob Carpenter. Ray to follow up with Keith.

B) Ray contact Mike Leach as what the Maintenance Committee is doing with the Park area of concern.

2) Pat Wynn Needs

A) Develop a strawman one page matrix for a presentation of the data for the Board and Membership.

3) Charlie Scouten Build

Requirements completed for this phase.

4) Marty Seitz

Available

A) Update the matrix with all available locations for an LLPOA Office.

B) Jo Ann write a letter to the owner of lot 14 Laguna.

5) Teresa find out the highest number of Members at the office at any one time (esp. obtaining stickers for lake vehicles).

6) Charlie to find out if LLPOA can have green improvement tax credit.

Meeting began at 7:00 PM and was adjourned at 8:15 PM

Next Meeting is September 28, 2009 at 7 PM at the LLPOA Office.

Submitted by: Jo Ann Colton